

COMPUTER CENTRE DETAILS JAGTI TOWNSHIP, NAGROTA

Brief History

The Helpline Humanity Skill Computer Centre at Jagti Township, Nagrota was established in May 2023 with the objective of providing basic computer education and digital skills to the local community. The centre was started under the initiative of Helpline Humanity to help students and youth gain practical knowledge in computer applications. Since its establishment, the centre has been offering courses such as Data Entry, MS Word, MS Excel, MS PowerPoint, and basic internet usage. The centre aims to improve digital literacy and enhance employment opportunities for students. With proper infrastructure and guidance, several students have successfully completed training from the centre. The institute continues to work towards empowering the community through skill-based education.

1.3 Course Details

Main Course Offered: Data Entry Course

- **Duration:** 6 months
- **Eligibility:** Anyone who is interested can join
- **Course Modules/Syllabus:**
 1. Computer Basics & File Handling
 2. Typing Practice
 3. MS Word (Formatting, Tables, Documents)
 4. MS Excel (Data Entry, Sheets, Basic Formulas)
 5. MS PowerPoint (Presentations)
 6. Internet, Email & Online Forms
 7. Practical Assignments + Final Test

1.4 Student Roll (Present Batch Nov. 2025- April 2026)

S.No	Student Name	Address
1	Vishal Dhar	Jagti township
2	Shivam Razdan	Jagti township
3	Hitesh Handoo	Jagti township
4	Ananya Bhat	Jagti Township
5	Anita Handoo	Jagti Township

S.No	Student Name	Address
6	Ashima	Nagrota
7	Amisha	Nagrota
8	Khushi Bhat	Jagti
9	Pallavi	Jagti
10	Anit Shan	Jagti

1.5 Student Roll (Past – May - oct. 2023) in collaboration with Govt. Polytechnic college, jammu

Total students Enrolled	28
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Student Roll (Past – Nov. 2023 to April 2024)

Total students Enrolled	25
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Student Roll (Past – May - Oct. 2024)

Total students Enrolled	30
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Student Roll (Past– Nov. 2024- April 2025)

Total students Enrolled	25
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Student Roll (Past – May- oct. 2025)

Total students Enrolled	20
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TOTAL NO. OF STUDENTS ENROLLED TILL DATE (2023-26)

Total students Enrolled till date	138
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1.6 Activities & Achievements



Certificates Issued:



COMPUTER CENTRE, JAGTI

Basic Information

- **Centre Name:** Helpline Humanity skill Development centre
- **Address:** Jagti township, Nagrota jammu
- **Established:** May 2023
- **Centre Timings:** 11 am to 5 pm
- **Working Days:** Mon to Sat
- **At Present Coordinator / In-charge:** Ms. Sania Raina
- **Contact:** 6006013148
- **Infrastructure (Lab Details):**
 - No. of Computers: 10
 - Internet Facility: Yes
 - Power Backup (UPS/Inverter): Yes
 - Seating Capacity: 10 students

